

The meeting of **Biddestone & Slaughterford Parish Council** took place by Zoom on Tuesday 13<sup>th</sup> April 2021 at 7.00pm The following members participated:

**IN THE CHAIR:** S.Bruce (SB),

**PRESENT: Cllrs:** A Walton (VC) A,Williams, (AW), G Brown (GB), A.Kelsall (AK), M.Crystal (MC), D.Webb (DW), A.Short (AS),

In attendance: G.A,Gill Clerk, Nick Botterill (Wilts Council),

	<b>PRIOR TO THE MEETING ONE MINUTES SILENCE WAS OBSERVED FOR THE DUKE OF EDINBURGH, HRH PRINCE PHILLIP.</b>	
273	<b>To Receive &amp; Approve Apologies for Absence:</b> A Juniper (AJ),	
274	<b>Declaration of Interest:</b> - None	
275	<b>To Approve the Minutes of the Parish Council General Meeting held on Tuesday 9<sup>th</sup> March 2021</b> Proposed by DW as a true record and <b>APPROVED</b> . To be signed and dated by chairman.	
276	<b>To Receive &amp; Act Upon Rolling Action List –</b>	<b>Addendum #1</b>
277	<b>Receive Notification of Planning Applications Determined:</b> Noted	
277.1	20/10884/TCA 4 Church Row, Chippenham, Biddestone, Wiltshire, SN14 7DR Proposal: Fell 1 Mirabelle Plum Tree	
277.2	20/11098/TCA Land North of The Butts, Biddestone, Chippenham, Wiltshire, Proposal: 30% Crown Reduction to 1 Ash Tree	
277.3	21/00754/TCA Bay Tree Cottage, The Butts, Biddestone, Chippenham, Wiltshire, SN14 7DY Proposal: 40% Crown Reduction to 1 Silver Birch, 1 Walnut Tree and 1 Willow Tree	
277.4	20/10192/TCA Hawthorn Cottage, The Green, Biddestone, Chippenham, Wiltshire, SN14 7DG Proposal: Fell 1 Cherry Tree and 1 Hawthorn Tree	
277.5	20/10176/TCA Applewood, The Green, Biddestone, Chippenham, Wiltshire, SN14 7DG Proposal: Crown Raise Chestnut to 3 Metres from Ground Level, (T1), 50% Reduction to Acer (T2), Remove Limb Overhanging Shed from Cherry Tree (T3)	
277.6	20/09102/VAR & 20/10113/VAR Wavering Brook Farm, The Green, Biddestone, SN14 7DG Proposal: Variation of Conditions 5 & 3 of 18/06958/FUL	
277.7	20/10188/TCA Summer Lane, Biddestone, Chippenham, Wiltshire, SN14 7DG Proposal: Up to 2 Metre Height Reduction and Up to 4 Metre Lateral Reduction to Ash Tree	
278	<b>To Receive Notification of Planning Applications Received:</b>	
278.1	PL/2021/03392 Uplands, Cuttle Lane, Biddestone SN14 7DF Proposal: Fell 2 Conifers, 1 Maple and 1 Goat Willow	<b>NO OBJECTIONS</b>
279	<b>Finance</b>	
279.1	To Receive for Approval Statement of Balances for Accounts #1 & #2 <b>APPROVED</b>	<b>Addendum #2</b>
279.2	To Approve Accounts for Payment March & April 2021. <b>APPROVED</b>	
279.3	To Receive Internal Audit Report from Karen Sayer Ltd - Noted	
279.4	To Approve Certificate of Exemption - <b>APPROVED</b>	
279.5	To Receive & Approve Annual Governance & Accountability Return Section 1 - <b>APPROVED</b>	
279.6	To Receive & Approve Annual Governance & Accountability Return Section 2 - <b>APPROVED</b>	
280	<b>To take action on any issues raised by Reps Reports</b> (Circulated in advance of meeting)-Noted	
280.1	Various Village Works Commitments – Review and Contract Update - David Taylor confirmed re the outline ground & maintenance works as updated and scheduled plus the 2 weekly rotation of the SID unit.Proposed by AK and <b>APPROVED</b>	<b>Addendum #3</b>

281	<b>Highways-</b>	
281.1	BIDD 24 Update – Environment Agency carrying out repairs	
281.2	SID – To be incorporated into Contract (see 280.1 above)	
282	<b>Tree Audit Update</b> – DW to contact Wiltshire Council regarding dead tree on Slaughterford Road and GG to contact landowner regarding dead tree on Yatton Road.	DW/ GG
283	<b>Public Conveniences Update</b> – Following the survey VC still receiving option notices from residents. Agenda item for the next parish council meeting.	
284	<b>Broadsheet/Village Website Update</b> – VC – Bob Child (BC) had looked into the brief given by the Website Working Group and recommended Brighterside, a local web design company. A quote for £1,250 + VAT had been received from Brighterside to redesign a joint Parish and Parish Council website plus an annual payment of £250 web hosting, SSL Certificate, security and maintenance updates. Full training would be given in updating the website content. <b>APPROVAL</b> given to appoint Brighterside. GG to inform BC.	GG
285	<b>CPRE Best Kept Village Update</b> – DW Submission form being sent in next week. Inspection will take place between 17 <sup>th</sup> May and 13 <sup>th</sup> June. A litter pick to be organised for 15 <sup>th</sup> May.	DW
286	<b>Clerks Report</b>	
286.1	Elections Updates – As only eight nominations received for the nine parish council seats these individuals are automatically elected and the ninth seat will be co-opted.	
286.2	Wiltshire Life Awards – Barry Cox came 3 <sup>rd</sup> in the Awards.	
	GB gave a vote of thanks on behalf of all the Parish Council to Angela, Ashley and Simon who are retiring this year for all their hard work, enthusiasm and support over their years in office.	
	There being no further business the meeting ended at.20.08	
	The next Parish Council meeting will be the Parish Council AGM followed by a General Meeting and will take place at the Village Hall, Biddestone on Tuesday 18 <sup>th</sup> May 2021 at 7.00pm	