

BIDDESTONE & SLAUGHTERFORD PARISH COUNCIL

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PARISH COUNCIL OFFICES
OLD SCHOOL, VICARAGE LANE
COLERNE
CHIPPENHAM
WILTSHIRE
SN14 8EL

All Members of the Parish Council are summoned to attend: Biddestone & Slaughterford Annual Parish Meeting and The Annual General Meeting of Biddestone & Slaughterford Parish Council to be held at the **VILLAGE HALL, BIDDESTONE on Tuesday 14th May 2019 at 7.00pm Press & Public are welcome to attend.**

G A Gill Clerk, Biddestone & Slaughterford Parish Council

8th May 2019

AGENDA

1. To Receive Retiring Chairman's Annual Report & Financial Statement of Accounts
2. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
3. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
4. To approve and adopt the Standing Orders for Biddestone & Slaughterford Parish Council.
5. To approve and adopt the Financial Regulations for Biddestone & Slaughterford Parish Council.
6. To re-appoint as Internal Auditor Karen Sayer Ltd.
7. To appoint members to serve as Representatives on the under mentioned Committees:
 - 7.1 Biddestone Village Hall & Recreational Trust
 - 7.2 Chippenham Area Board -
 - 7.3 Chippenham Area Transport Group -
 - 7.4 Corsham Area Board -
 - 7.5 Parish Forum -
 - 7.6 Parish Steward's Report
 - 7.7 Police & Neighbourhood Watch Update
 - 7.8 Slaughterford Update - Broadband
 - 7.9 CPRE Best Kept Village
 - 7.10 Great British Spring Clean
8. To appoint members, including Convenors, to serve on the under-mentioned Working Groups as required.
 - 8.1 Parish Plan
 - 8.2 Traffic Management
 - 8.3 Community Resilience Plan & Snow Plan
 - 8.4 The Butts
9. To Appoint Lead Officers for the following:
 - 9.1 Public Conveniences & Difibrillator
 - 9.2 Planning Application
10. To reaffirm adoption of Council asset register
11. To re-affirm Council insurance policy
12. To reaffirm eligibility for and adoption of the General Power of Competence
13. To reaffirm adoption of all existing Council policies

14. To review the dates and times of ordinary meetings of the Council for the ensuing year.

The AGM will be followed by meeting of the new Council.

There will be an opportunity for Public Question Time ([Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)) **at the Chairman's discretion subject to a 3 minute time allowance per question. Please advise the Clerk prior to the meeting should you wish to put forward a question.**

AGENDA

1. To Receive & Approve Apologies for Absence
[Schedule 12 of the Local Government Act 1972](#)
2. Declaration of Interests
([Disclosable Pecuniary Interests](#)) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)
3. To Approve Minutes of Parish Council Meeting held on Tuesday **9th April 2019**
[LGA 1972 Sch 12 para 41\(1\)](#)
4. To Receive & Act Upon Rolling Action List
5. To Receive Notification of Planning Applications Approved:
 - 5.1 19/01916/TCA Home Farm, Harts Lane, Biddestone, SN14 7DQ
Proposal: Fell 1 Pine Tree, Remove limb from Pine overhanging road, Fell 1 Thuja.
6. To Receive Notification of Planning Applications Received:
 - 6.1 19/02957/LBC Willow Lodge, The Green, Biddestone, SN14 7DG
Proposal: Replacement Rooflights
7. To Receive Notification of Planning Applications Refused: None received.
8. Finances
 - 8.1 To Approve Certificate of Exemption
 - 8.2 To Receive Internal Audit Report
 - 8.3 To Receive & Approve Annual Governance & Accountability Return Section 1
 - 8.4 To Receive & Approve Annual Governance & Accountability Return Section 2
 - 8.5 To Receive for Approval Statement of Balances for Accounts #1 & #2
[Internal Audit Accounts & Audit Regulations 2003 reg 2](#)
 - 8.6 To Approve Accounts for Payment May2017 [LGA 1972 s150 \(5\)](#)
9. Representatives & Working Party Reports:
 - 8.1 Biddestone Village Hall & Recreational Trust
 - 9.2 Chippenham Area Board -
 - 9.3 Chippenham Area Transport Group -
 - 9.4 Corsham Area Board –
 - 9.5 Parish Forum -
 - 9.6 Parish Steward's Report
 - 9.7 Police & Neighbourhood Watch Update
 - 9.8 Slaughterford Update – Broadband
 - 9.9 CPRE Best Kept Village
 - 9.10 Parish Plan.
 - 9.11 The Butts
10. Highway Matters
 - 10.1 Little Challows – Tree Surgery & Adoption
 - 10.2 Temporary Closure of A4
 - 10.3 Snow Plan – Update on deployment and outcome
 - 10.4 Flood Plan – Biddestone and Slaughterford

NO OBJECTIONS

- 10.5 Issue 5825 – Footway Biddestone Arms to the Village Green
- 10.6 Issue 5826 – Footway Turnpike Cottage to Corner of Cuttle Lane – Drain Survey
- 10.7 Discretionary Gully Service – Mapping of Parish.

- 11. Public Conveniences & Defibrillator Update
- 12. Community Assets Register – Updates
- 13. To Receive and Approve Council Risk Assessment 2019/20
- 14. Parish Council Corporate Plan - AW
- 15. Clerks Report
 - 14.1 To Receive a request for funding from Wiltshire Search & Rescue

The Parish Council meet on the 2nd Tuesday of each month excluding January. The next meeting will take place at the Village Hall, Biddestone on Tuesday 11th June 2019 at 7.00pm.